

Annual Club Council Activity Report

Date _____ District _____ Name of Council _____

Meetings: March _____ April _____ May _____ June _____ July _____ August _____ September _____
October _____ November _____ December _____ January _____ February _____

Day of Week _____ Time _____ AM _____ PM _____

President (Current) _____

Address _____ City _____

Zip _____ Email _____

Telephone _____ Date Term Expires _____

President (New) _____

Address _____ City _____

Zip _____ Email _____

Telephone _____ Date Term Expires _____

INSTRUCTIONS

1. Annual Club Council Activity Report forms will be sent to all Council Presidents by **February 1**. Forms should be completed and copies mailed to the State Club Councils Chairman, District Director where the membership is registered, and the State President on or before **March 15**.
2. All questions should be answered as indicated. Use a separate sheet of paper as needed. Keep a copy for own files.
3. This report reflects the activities, accomplishments and participation of the Council as a group. The information is needed by the State President in completing an annual report of the State Garden Club to NGC, by the District Director for her report to the State, and to determine eligibility for the Council Standard of Excellence Certificate.
4. Include a typed list of all clubs with number of members in each club and a list of Council Officers with addresses, telephone numbers, and email addresses. Indicate number of non-federated clubs who are associate members of the Council.

ADMINISTRATION

- *1. Are the Council officers elected for a two-year term running concurrent with State officers? Yes ____ No ____
2. Does the Council fiscal year conform to the suggested Garden Club fiscal Year?
(March 1 - last day of February)
If no, give dates of fiscal year. _____ Yes ____ No ____
- *3. Were the Council membership dues (\$15.00) paid to the Club Council's Chairman by March 1? Yes ____ No ____
- *4. Does the Council have at least 5 Standing Committees corresponding to State committees?
Include list of Standing Committees. _____

_____ Yes ____ No ____
- *5. Does the Council meet a minimum of 5 times a year? Yes ____ No ____
If no, number of meetings per year _____
- *6. Are Council meetings open to all garden club members? Yes ____ No ____
Open to non-members? Yes ____ No ____
7. Did the Council add any new member clubs during the current year? Yes ____ No ____
How many? _____

RECORDS

- *8. Does the Council have a Yearbook? Yes ____ No ____
Newsletter? Yes ____ No ____
Enclose Yearbook and sample Newsletter.
9. Does the Council prepare an annual Scrapbook? Yes ____ No ____
10. Does the Council have continuous records of Council minutes? Yes ____ No ____
Where are they stored? _____
11. Has a written history of the Council been compiled? Yes ____ No ____
What years does it cover? _____
Is it kept current? Yes ____ No ____
- *12. Are the Bylaws and Standing Rules made available to all member clubs? Yes ____ No ____
Are they upheld in matters of policy? Yes ____ No ____

FINANCE

13. Does the Council have an annual budget approved by the member clubs? Yes ____ No ____
Amount of membership dues _____
14. What are the main Ways & Means projects? Use separate sheet, if needed.

15. Does the Council have a Garden Center building, part of a building, or an office in a public place? Yes ____ No ____
 How is it maintained? _____

PROJECTS

*16. Does the Council have a unified civic beautification project in which all member clubs participate? Yes ____ No ____
 Describe project and state percentage of club participation. How is it funded?

*17. How does the Council promote Environmental Awareness? Briefly explain.
 Workshops Special projects Literature made available Programs Environmental Courses Other

*18. In what ways does the Council further the education of its member clubs in garden related areas? Briefly explain.
 Basic Design Horticulture Gardening Study Landscape Design Courses Flower Shows
 At Home with Flowers Workshops Tour of Homes Environmental Studies Courses Other

*19. State methods the Council uses for involvement of youth. Briefly explain.
 Youth Garden Club sponsored by Council Flower Shows Essay Contests
 Smokey Bear/Woodsy Owl Poster Contest Poetry Contest Workshops Other

SUPPORT OF STATE, REGION, NATIONAL PROGRAMS

*20. Did Council members attend any of the following?
 State Convention / Annual Meeting National Convention DS Convention District Meeting
 Club Officers Workshop (odd numbered years) Environmental Workshop State Sponsored Workshops

21. Does Council sponsor a Garden Activity Center or Mini-Center? Yes ____ No ____
 Is Center registered with State Garden Centers Chairman? Yes ____ No ____

22. Does Council support State Ways and Means by purchasing or encouraging the purchase of calendars, GUIDES, books, or other items? Yes ____ No ____

23. Indicate donations and/or promotions in support of other State, Region, or National projects. Give project name, amount, and activity (State Botanical Garden, Other Arboreta/Botanical Garden, Garden Therapy, Historic Preservation, Land Trust / Marshall Forest, LeConte-Woodmanston, Legislation, Roadside Beautification, State Headquarters, Natural Disasters, DS Regional Projects, Scholarship Fund, etc.). Use a separate sheet if necessary.

*24. What NGC, Deep South, or State Awards were submitted in the name of the Council? Indicate Award name, number, and date of application. Use a separate sheet if necessary.

To receive Standard of Excellence, Councils must participate in at least two-thirds of all activities including seven starred items. Be sure to follow directions carefully and mail a copy to the State Club Councils Chairman, the District Director where membership is registered, and the State President by **MARCH 15**.

GCG CLUB COUNCILS CHAIRMAN
ROSEMARY MAULDEN
302 BUSHOAN RD
BRUNSWICK GA 31525

GCG PRESIDENT
SUZANNE WHEELER
311 SMITH ST
HARTWELL GA 30643

LAUREL DISTRICT DIRECTOR
JACKIE FULMER
77 HOLDEN RD
ROCKMART GA 30153

AZALEA DISTRICT DIRECTOR
PEGGY TUCKER
1848 MT OLIVET RD
HARTWELL GA 30643

OLEANDER DISTRICT DIRECTOR
MARILYN CHENEY
PO BOX 869
REIDSVILLE GA 30453

CAMELLIA DISTRICT DIRECTOR
AVERNELL ROGERS
1205 WESTWOOD DR
VALDOSTA GA 31602

MAGNOLIA DISTRICT DIRECTOR
JANICE CLIETT
106 JOYCE CT
AMERICUS GA 31709

DOGWOOD DISTRICT DIRECTOR
HELEN GROGAN
1711 EZRA CHURCH DR NW
ATLANTA GA 30314

REDBUD DISTRICT DIRECTOR
EMILY WILBERT
206 E CAMP ST
MORELAND GA 30259